

**ECONOMIC DEVELOPMENT, ENVIRONMENT AND INFRASTRUCTURE SCRUTINY PANEL
TEESSIDE CREMATORIUM – ACTION PLAN**

SCRUTINY RECOMMENDATION	PROPOSED ACTION	POST TITLE	BUDGET COST	TIMESCALE
1. A six-monthly update on income and any mitigation required should be provided to the Scrutiny Panel until further notice.	A bi-annual report will be produced setting out the impact of Stockton / Kirkleatham Crematoriums on the income of Teesside Crematorium together with associated mitigation.	Paul Thwaites	N/A	June / Dec Reporting 2021
2. The potential for Teesside Crematorium to offer a Direct Cremation Service should be explored.	It is proposed that these will be offered from January 2021.	Paul Thwaites	N/A	Jan 2021
3. The possibility of voile curtains being installed around the catafalques in St Bede's and St Hilda's Chapels should be explored.	Voile curtains will be installed by end of Jan 2021.	Paul Thwaites	£15k	Completed 2020
4. Car parking arrangements should be reviewed to ascertain whether further spaces could be made available and whether the disabled parking spaces could be re-located nearer to the Chapel entrances.	Review of car parking arrangements to be undertaken by Q1 of 2021 and traffic management / parking plan produced and implemented by June 2021.	Paul Thwaites	£10k	Completed June 2021